



Memo

To Charlotte Campus Students
From Charlotte Leadership Team
Date January 19, 2021
Re Additional Details Related to the Remote Start for Spring 2021

On January 13, a campus communication was sent out regarding the decision to delay the start of in-person instruction for the spring 2021 semester until February 1. This communication will provide additional details related to that decision. We appreciate your patience as we understand that this pivot is stressful and burdensome on many. We wanted to get information out quickly related to the decision to delay, but also needed time to work out some of these details. Please review this important update.

Academic Information

- All academic courses and academic labs designated for in-person instruction will begin remotely on January 19 and remain remote until January 29; they will return to in-person instruction on February 1.
- Classes that were scheduled to be fully remote for spring will begin on January 19 as scheduled.
- All culinary and baking & pastry labs will start on February 1. Culinary lab format will be shifted to provide for the delayed start and will end on May 6.
- Students enrolled in internships for the spring semester will begin their internships as originally scheduled on January 19. If your start date has been impacted, please reach out to your EXED Coordinator for guidance.

Point of Origin Testing Protocol

- All students approved for emergency housing should continue to submit their point of origin testing results. Negative PCR test results should be emailed to clt.covidtestresults@jwu.edu and positive results to hcs.clt@jwu.edu. The submission confirmation email or Health Services clearance will be necessary to receive your clearance wristband. Review the [point of origin instruction email](#) for additional details for testing sites.
- If you have not taken your point of origin COVID-19 PCR test yet and you will not return to campus until January 29, you should schedule your PCR COVID test for January 26 and submit your results per the instructions above.

- When submitting your test results, please be sure to provide the following:
 - o A screenshot/picture of your test result that also shows the test date, the type of test (it must be a PCR test, not an antigen test) and the result.
 - o Your email should include your name and J#.
- If you took your COVID test January 11-15, but now will be delayed in returning to campus until January 29-31, you should submit your test results no later than Wednesday, January 20. The university will then re-test you on January 29-30 in order to clear you to resume in-person instruction on February 1. Only students who submit their test results from January 11-15 and are not currently on campus will be re-tested, so it is key that you submit your test result per the instructions above. Students needing to be re-tested will be emailed additional details from Health Services on January 22 about scheduling your re-test.

Residential Students

- Residential students who have already moved onto campus for emergency housing should keep your clearance wristband until the February 1 start. If you have not gotten your clearance wristband, please do so immediately or you should be in quarantine. Be sure to follow the stay-at-home directives previously shared.
- If you are remaining home/off campus until the February 1 start, you should plan to arrive January 29-31. See above for arrival details based on your COVID point of origin test status.

Commuter Students

- Commuter students can check-in prior to the February 1 to receive your clearance wristband. Commuter students should refer to the above section if you have already taken your point of origin COVID PCR test January 11-15; otherwise, students should have a PCR COVID test 72 hours prior to your arrival (January 26). To receive your wristband, you must have submitted your negative PCR test result and be able to show your submission confirmation email along with your daily COVID screening.
 - o January 29 @ 9 – 11 a.m. and 2 – 4 p.m. (Wildcat Center)
 - o January 30 @ 1 – 3 p.m. (Wildcat Center)
 - o January 31 @ 1 – 3 p.m. (Wildcat Center)
- Failure to check-in prior to classes beginning may delay your ability to resume in-person instruction.

Parking

- Students with questions about parking refunds due to not being on campus until January 29 should contact Robert Hubbard at 704 343-9604 or rhubbard@spplus.com for Lot B or Lot D. Contact Laura Macek at 980 598-1335 or laura.macek@jwu.edu for questions related to Lot C.

New Students

- New students should stop by Cedar Hall South on January 29 from 1 – 3 p.m. to get their student ID, check-in with admissions and receive your orientation materials. Check out the [campus map](#) for where to go when you arrive.

Library Hours

- The library will be open Monday – Thursday from 9 a.m. – 6 p.m. and Fridays from 9 a.m. – 4 p.m. from January 19-31 for students who need a place to study or computer access. The normal spring schedule will begin on February 1.

Any additional questions related to the delay for in-person instruction can be directed to [Dean Perrell](#).